

**CITY OF UPSALA
UNOFFICIAL MINUTES
OCTOBER 13, 2008**

Present Mayor Cheney, Council members; Johnson, Maciej, Hovland, Malisheske, Staff; Koopmeiners, Caron

Agenda MM by Johnson to approve as written, second by Maciej; unanimously carried.

Minutes

- *Regular* September 8, 2008 mm by Maciej, second by Hovland to approve as written; unanimously carried.
- *Special* September 24, 2008 mm by Johnson to approve with correction "Bryant Pepin", second by Maciej; unanimously carried.

Visitors

- Gene Harren for St. Mary's Church. Presented questions regarding conditional use permit in AG district. Council confirmed the Planning Commission would recommend a CUP. Church prefers city water to the site because a tank for the sprinkler system would cost \$100,000 or more. City recommended the group bring specs on the project to the Planning Commission meeting. We can invite the city engineer to look at specs and help determine what is involved. City reminded the church the cost would be theirs.

Ordinances, Resolutions

- 2008-20 creation of Recreation Building Board Add "Building" to title and mm by Hovland to adopt resolution, second by Maciej; unanimously carried.
- 2008-21 Appointing Recreation Building Board members, mm by Hovland to adopt adding terms and names, second by Johnson; unanimously carried.
- Crisis Line referral donation request-tabled clerk will find out more information

Maintenance Report

- Snowplow inspected and fixed.
- Ditch that drains storm sewer from behind Borgstrom to Twin Rivers has been dredged
- Resident thanked city for work on alley that has alleviated run off issues
- We will be tested every quarter for one year for by product of disinfection process
- Curb stop at Borgstrom house needs maintenance or replacement
- Tank at fire hall needs a new cap
- Pipes freeze at recreation building-board is checking on it.

Fire Department

- Car Fire

Planning Commission

- Minutes reviewed. PC will develop a street maintenance plan. Clerk will get information to them we already have.

Upsala Community Development Commission

- City of Upsala replacement signs-waiting on bids.

Recreation Building Board

- Good meeting, with recommendations to council for one representative from each group that may be a stakeholder in the operations: Archery; Dan Kremers, Toning Plus; Beth Swanson, Lions; Bernice Koester, Horseshoe; Mel Larson, Upsala Ball Park Association; Dave Cichon, Upsala Schools; Bill Krivanek, City Council; Rollie Johnson.
- Rates recommended by the board are April-October: \$75 per day/event front inc. kitchen; \$175 per day/event entire bldg. November-March: \$100 per day/event front inc.kitchen; \$200 per day/event entire bldg. \$100 refundable damage deposit. Mm by Cheney to approve rates as recommended by board, second by Hovland; discussion that rates have increased slightly due to costs; unanimously carried.
- Rental agreement and waiver of liability form presented by clerk. Discussion on form, additions, changes. Mm by Hovland to approve form with changes, second by Maciej; unanimously carried.

Unfinished Business

- Owner of 204 Basswood Avenue states he is not running a business
- Update from clerk on grey water issue at vacant home for sale-Morrison County Planning and Zoning is trying to locate the permit which stated it would be taken care of.

New Business

- City Website developed and running by Mayor Cheney. There is a link on the old site to the new one. The address will make it easier for people to search it out. www.cityofupsala.com. Mm by Hovland to discontinue service with Avenet LLC when the contract is up and use the new service, second by Johnson; unanimously carried with Cheney abstaining.
- Flags on the poles along streets in bad shape; Rollie will bring it up to Lions

Financial Reports, Audit Bills, Clerk

- Red Flag Rule discussed-determined the city is in compliance with this identity theft procedure, clerk will fill out template from MRWA and send in by 11-10-08
- Financial reports presented, explained what the council should look for on bank statement, cash control, disbursements and receipts for internal controls. Items that need to match are color coded.
- Bills audited and ordered paid in the amount of \$37,517.38.

Meeting adjourned by Mayor Cheney 9:30 p.m.

Respectfully Submitted,

Michele Caron, Clerk