

**CITY OF UPSALA
UNOFFICIAL MINUTES
February 9th, 2009**

Pursuant to due call and notice thereof, the City Council of Upsala, MN met in regular session on Monday, February 9th, at 7:00 p.m. in the Upsala Fire Hall. In Attendance: Mayor Dan Cheney; Council Rollie Johnson, Robert Maciej. Excused: Bethany Malisheske, and Joan Olson. Staff: Michele Caron Excused: Frank Koopmeiners.

Meeting called to order by the Honorable Mayor Cheney at 7:00 p.m.

Minutes

- January regular meeting minutes were reviewed and additions noted by the clerk that two additional disbursements after the meeting were paid with prior approval in the amount of \$223,494.84. One was to purchase a CD at Pine Country Bank from the maturing one at Stearns Bank. The other was an annual loan payment for the water plant debt service left off of the claims list by the clerk. Mm by Johnson to accept January minutes with above additions noted; second by Maciej; unanimously carried.

Agenda

- Reviewed-additions added-Mm by Johnson to accept with changes, second by Maciej; unanimously carried.

Visitors, Requests, Petitions-None

Ordinances, Resolutions-None

Maintenance Report-Frank Koopmeiners-excused

- New John Deere lawn tractor will be delivered once an invoice has been received and paid, and the school will be purchasing our old one for the trade in value plus tax.
- Water 22,677 gal/day, down by 1,065 gal. Sewer 1.71 hrs./day down .10 hr.
- Snowflake lights will be coming down soon. Discussion should they stay up until new flags are purchased and ready to put up. Flat rate from the power company on the lights. Lights may not wait until flags are ready.
- **Fire Department-Jay Baggenstoss**
- New compressor was purchased.
Presented a list of equipment identified as a need with the last fire responded to. Hose lengths, gloves, lights. Pagers replaced that have had a history of repairs going with a better model. Possible changes in the radio system to one mandated by the county in the future- all emergency operations will be able to communicate in the event of a disaster. Mm by Cheney to use \$7,500 of the fire fund to pay toward the equipment and ask the Relief Association to donate \$1,000, second by Maciej; unanimously carried.
- Jay extended a thank you from the department to the council and the clerk for the support of the retirement funds and financial and budget reports.

Planning Commission Report-Dan Cheney

- A vacancy for an at-large member exists
- A list of possible projects was submitted to requests from outside agencies in the case of funds available for the stimulus.
- Next meeting March 4th 6:00 p.m.

Upsala Community Development Commission-Maciej, Malisheske

- Horizon Health did not attend as scheduled, but they are slated for the next meeting.
- Clerk answered there is sales tax on the signs
- Bid for signs has not been recommended to council as yet
- Heritage Festival organization will be on the next agenda. Any one interested in participating/volunteering might want to attend.
- Next meeting March 2nd 6:00 p.m.

Recreation Building Board Report-Johnson

- Meeting in February.
- Recommend renewal of the Toning Plus lease at the amount of \$200 per month. Mm by Cheney to approve the renewal as recommended by the Recreation Building Board, second by Maciej; unanimously carried.
- Upsala Ballpark Association expressed interest in using some of the building for activities.
- Budget from Clerk reviewed.
- Next Meeting March 3rd

Unfinished Business

- Animal ordinance letter to residents reviewed and finalized. Council is reviewing this ordinance for inclusion into the city code, so residents may call with ideas.

New Business

- LGA reduction in 2009 to Upsala is minor and will not affect the budget of normal operating expenses.
- Insurance coverage reviewed adequate-no changes.
- Apartment owner informed clerk that a resident left a door open in the cold weather over a weekend causing water damage and a large bill. Usual bill is around \$60 for sewer, and this one was over \$200. Request that a credit on the sewer portion of the bill be given. No credit on the water portion. Mm by Cheney to reduce the sewer portion of the bill to \$100, second by Johnson; unanimously carried.

Financial Reports, Audit Bills, Miscellaneous-Caron

- Explanation of various reports.
- Reminder Presidents Day is a federal holiday and the office is closed. In addition the clerk is requesting the morning of March 4th off to attend a free conference on funding with no cost to Upsala. Office will be closed a.m. of 3/4/09.
- Bills audited and ordered paid in the amount of \$11,938.12. In addition \$150 annual fee to MN DNR Waters was approved after the meeting. This fee accompanies a report the clerk turns in, and the fee was not known at the time of the meeting.
- Adjourned by Cheney 8:30 p.m.

Respectfully Submitted,

Michele Caron, Clerk

Minutes are official once approved at the next meeting