

**CITY OF UPSALA  
UNOFFICIAL MINUTES  
November 9, 2009**

Pursuant to due call and notice thereof, the City Council of Upsala, MN met in regular session on Monday, November 9th, at 7:00 p.m. in the Upsala Fire Hall. In Attendance: Mayor Dan Cheney; Council Rollie Johnson, Robert Maciej, Bethany Malisheske, Joan Olson. Staff: Michele Caron, Frank Koopmeiners. Visitors: Don Andersen, WSN, Steve Woller, Surfsota, Bill Kriv munity Center task force.

Council Meeting called to order by the Honorable Mayor Cheney at 7:00 p.m.

**Agenda-** Motion by Maciej to approve, second by Johnson; unani sly carried.

**Minutes-**

Mm by Maciej to approve October meeting minutes, second by Johnson; unanimously carried.

**Visitors, Requests, Petitions**

- Bill Krivanek-Clerk notified him a grant had \$2,000 in it for drawings for the Upsala Regional Community Center. Mm by Cheney to forward the grant monies to the Upsala Regional Community Center since plans were drawn up and paid for by the center, second by Maciej; unanimously carried. Report on task force meeting, and he asked if the recreation building and community center would have overlapping functions. Consensus fro uncil is that the recreation building is not a place that can be physically used for the community center. They have two different purposes wit community.
- Steve Woller-Reviewed the contract the city has with them for bandwidth internet service that is connected by use of the water tower. Surfsota may use a new vendor for their bandwidth, and if so they would need to add a 4 x 8 shed with electricity at the base of the water tower. Mm by Cheney to allow the new system and shed to be installed, if needed, second by Johnson; unanimously carried.
- Don Anderson-Tower Road some additional work on the shoulders needs to be completed because it slopes too much. He asked for a bid on the additional work from our contractor and another source for comparisons. There should be funds left from our original budget. His recommendation for the surface areas that are open is to wait until spring and see how open they remain. In addition, a \$10,000 fee is retained by the m the original contract to cover the fixing of those open areas. Mm by Cheney to authorize WSN to get as good a price as he can on the task to slope the shoulders, second by Johnson; unanimously carried.

**Ordinances and Resolutions**

- 2009-13 contractor payment in the amount of \$90,124.78. Mm by Cheney to adopt pending agreement is signed, second by Maciej; unanimously carried.
- 2009-14 CD Pine Country Bank #24200 Clerk authorized to withdraw \$129,608 and deposit to general fund, with renewal of CD at \$206,533 plus interest for six months wherever she can get the best rate. Mm by Johnson to adopt the resolution, second by Olson; unanimously carried.

### **Maintenance Report**

- Water for October- 25,000 gal/day up 867 gal/day and Sewer 1.74 hr/day up .31 hr/day. Hydrants were flushed. Got seven inches of rain in October so Frank will discharge the pond. He cannot discharge more than six inches per day.
- Rollie was asked by a resident if he could cut the dead trees on the vacant land locked city property by Hillcrest Addition. Mm by Johnson to allow Charlie Gunderson to cut down the dead Elm trees on the city lot, second by Maciej; unanimously carried.
- Review by council of culverts in park did confirm grates should be installed. Mm by Johnson to place grates over the culverts at the park, second by Maciej; unanimously carried.
- **Snow shoveling issue-consensus is to follow the ordinance with sending bills to businesses and homeowners that do not “remove snow and ice from public sidewalks within 24 hours after the snow or other precipitation causing the condition has ceased to fall” on public sidewalks adjacent to their property. The city will hire its’ part-time seasonal employee to remove the snow and the property owner will be billed.** Discussion on equipment for snow removal. Mm by Malisheske to allow Frank to purchase a walk behind snow blower for \$1,500 or less with a canopy, second by Olson; unanimously carried.
- Holiday lights should be put up before Thanksgiving.

### **Fire Department Report**

- SCBA bill came in, the equipment is in place, and the department put in place an inventory and testing schedule. The \$10,687 from their PMA 4M fund will be utilized, and it will be put into their future budget for all service areas to share in the cost to pay back the general fund the balance of \$38,796.28.

### **Planning Commission**

- No meeting in November.
- Next meeting December 2<sup>nd</sup> at 6:00 p.m. at the Upsala City Hall.
- Permits approved by clerk-Scholz-shingles, siding, windows, doors. Luke Johnson storage shed.
- **Residents are reminded** although the Planning Commission schedules a monthly meeting, if there are no permits or other busi s to consider they may cancel it. It is a good idea to call the clerk to get in permits a few days before the meeting in the instance they do consider a cancellation.

### **Upsala Community Development Commission**

- No meeting in November.
- Next meeting will be December 7, 2009 at the Upsala City Hall at 6:00 p.m.
- Minutes from the Regional Center Task Force meeting of October 13<sup>th</sup> were reviewed. Discussed a possible existing building for the regional center that gives it a more “down-town” location.
- Community Center task force will meet this week.

### **Recreation Board Report**

- No meeting in November. Next meeting December 1st at 7:00 p.m. at the Upsala City Hall.
- Clerk will inform Joan of any rentals she is aware of. Building can be checked for cleanliness. Bids will be in for remodeling soon. It would be nice to have them done by the next recreation and city council meeting. It was clarified the groups using the building for Horseshoes and Archery are expected to clean the areas up after doing so. This includes the tables clean from dirt raised in the pits.

**Unfinished Business**-already addressed

**New Business**

- Delinquent utilities certified to taxes list. Mm by Cheney to certify the list the clerk presented by account numbers, second by Johnson; unani usly carried. She does expect some of them to be paid before the list is se county. Some residents have worked very hard on making payments.
- 3.2 liquor license calendar year 2010. Upsala Blue Jays Baseball. Mm by Johnson to approve the license of this type at their events, second by Maciej; unanimously carried.
- Sign reflectivity training-free from county. Mandated new signs not affecting populations of under 500 for a few years. Can get the information instead of attending training.

**Financial Reports, Bills Audited and Paid**

- Bills audited and ordered paid in the amount of \$69,363.10 plus \$2,000 plus \$90,124.78. Minutes become official upon approval at next meeting. Next Upsala City Council meeting Monday December 14, 2009 at 7:00 p.m. Upsala City Hall.

Meeting adjourned by Mayor Cheney at 9:15 p.m.  
Respectfully Submitted,

Michele Caron, Clerk