

**CITY OF UPSALA  
UNOFFICIAL MINUTES  
MARCH 10, 2008**

**(Minutes become official once approved at next meeting)**

Pursuant to due call and notice thereof, the City Council of Upsala, MN met in regular session on Monday, March 10, 2008 at 7:00 p.m. in the Upsala Fire Hall. All council members and city employees were present.

**Meeting called to order by the Honorable Mayor Cheney at 7:03 p.m.**

- **Minutes-** February Regular Meeting-motion to accept by councilor Maciej, second by councilor Hovland; unanimously carried.

**Visitors**

- Bill Krivanek-Regional Services Center Update
  - Third site engineer proposal: Westwood Engineering; St. Cloud, comes right in the middle of the other two. Recommendation of task force to go with Duffy \$3,000 if any. Motion to accept recommendation by task force to go with Duffy by councilor Hovland, second by councilor Johnson; unanimously carried.
  - Mechanical engineer not including electrical: Duffy bid \$6,000, no other bid gotten. Motion by councilor Johnson to approve Duffy as the mechanical engineer, second by councilor Maciej; unanimously carried.
  - Discussion on the amount submitted to the legislature and whether or not we would settle for less in the bonding bill
- Recreation Board Representatives Don Bartkowicz & Joyce Larson- Annual Donation Resolution to donate amount of \$1,000 to the Recreation board, councilor Johnson motion to approve resolution, second by councilor Hovland; unanimously carried.
- Clerk-LMIT Loss Control recommendation & Rental agreement for functions in Recreation Building-Board is working on it

**Maintenance Report-Frank Koopmeiners**

- Water & sewer report given
- Computer for Water Plant-Uses it for internet to get the locates-Randy Pepin is going to put it in; used computer has already been approved.
- Councilman Maciej reported that overlay on Maple Street has cracks in it

**Financial Report-**new interim budget financial report presented

**Fire Department Report-**One barn fire this month

- CPR refresher March 26<sup>th</sup> 7:00 p.m. & March 27<sup>th</sup> 5:00 p.m. Clerk attending as her certification lapsed since leaving state employment

**Planning Commission Report-**Dan Hovland & Mayor Cheney

- Land Use Permits-none
- Discussion on Pictometry
- Reschedule meeting to April 9<sup>th</sup>-Mayor at band event

**Community Development Commission Report-**Dan Hovland

Received Initiative Foundation Grant \$775 of which \$250 will go to historical society-matches are requested from historical/chamber

Discussion on Chamber funds, but the Chamber is no longer an organization; the Upsala brochure is a project they could use the funds on.

- Horizon Health visit from Bridget Britz, and expressed interest in satellite office here- Marlene Hovland and the city office have a copy.
- Co chair Heritage days-Bethany Malisheske

#### **Old Business-**

- Clerk regional meetings educational/networking; discussion. Councilman Johnson motion to pay clerk mileage and \$50 as full day stipend, but not wages to attend, second councilman Maciej; unanimously carried.
- Financing options on Regional Services Center if needed, per David Drown reported by clerk. His suggestion on extension of Walnut Avenue is to create a drive way to the center, and not a road unless a developer commits to a share. Easement is needed either way from the church.
- Copier-donated copier is beyond repair and parts not manufactured. Clerk presented IKON cost of small new one, Dan Hovland pricing other options
- IIMC/MCEF scholarship of \$300 awarded to clerk for year two institute

#### **New Business-**

- Post office remodel: 2-3 months-temporary location possible in Centra-Sota parking lot. Dan Hovland reported history of original building as school house.
- Safety and loss control workshops in St. Cloud April 22<sup>nd</sup> \$20 attendance fee, Mayor tentative, Maciej will register
- LMIT liability coverage motion by Mayor Cheney to not waive limits per occurrence, second councilor Maciej; unanimously carried.
- Property coverage reviewed
- New procedure re: correspondence: placed in mailboxes, council may add to agenda as needed
- Softball fields: report by Bill Krivanek school has first right of refusal to purchase back at \$100; UBA interested in acquiring; PC will look into ordinances relevant
- St Mary's raffle permit motion by councilor Hovland to approve, second by councilor Maciej; unanimously carried
- Blue Jay's raffle permit: motion by councilor Maciej to approve, second by councilor Hovland; unanimously carried.
- Sidewalk maintenance: some not shoveled-remind people to get it done right away or it gets out of hand-need to know what is the remedy?
- Nuisance vehicles: procedure is clerk is notified and sends a letter
- Minutes in paper "unofficial" right away
- Spring lawn and leaf date May 30<sup>th</sup> on Friday-clean up date June 2<sup>nd</sup> on Saturday-council to review fees next month
- Audit and ordered paid bills in the amount of \$14,352.03

Meeting adjourned by Mayor Cheney at 9:25 p.m.

Respectfully submitted by Michele Caron, Clerk